



**CITY OF DANIA BEACH  
PRE-APPROVED CONFERENCE OR TRAINING AUTHORIZATION/RECONCILIATION**

EMPLOYEE: Commissioner Brandimarte DEPARTMENT: City Commission

LOCATION: Orlando, Florida TRIP/TRAINING DATE: August 12-16, 2015

PURPOSE: To attend the FLC 2015 89th Annual Conference - Orlando World Center Marriott

Overnight       Out of State       Air Travel

**TRAVEL EXPENSES ESTIMATED: (Policy #2002-10-1)**

REGISTRATION (attach conference brochure)	\$ 455.00
LODGING (# of nights <u>4</u> )	740.00
MEALS (per diem)	204.40
OTHER INCIDENTAL EXPENSES:	
AIRFARE	_____
GAS/TOLLS (round trip)	274.38
OTHER TRANSPORTATION	_____
SUPPLIES/MATERIALS	_____
<b>TOTAL ESTIMATED EXPENSES:</b>	<b>\$ 1,673.78</b>



This seminar is required for:     Certification       General Training  
     License               Other \_\_\_\_\_

**Note any overnight or out of state travel events attended in the last 12 months:**

FLC Legislative Committee June 25-26, 2015

Employee Signature: \_\_\_\_\_

**TRAVEL AUTHORIZATION:**

\_\_\_\_\_  
 Department Director       Finance Director **TAS**       City Manager

If payment is made through City's credit card, please indicate "credit card" under "Date" Column

	Check Payee:	Amount:	Date:	RECONCILIATION	
				Actual	Differences
Registration:	FLC - Florida League of Cities	\$ 455.00	C. Donnelly P-Card		
Lodging:	World Center Marriott + parking	740.00	C. Donnelly P-Card		
Transportation:	Chickie Brandimarte - Gas/Tolls	274.38			
Traveler:	Chickie Brandimarte - Per Diem	204.40			
Others:					
<b>Account #:</b>	<b>001-1101-511.40-10</b>	<b>\$ 1,673.78</b>			

**Name:** Commissioner Chickie Brandimarte  
**Location:** Orlando, Florida  
**Purpose:** FLC 2015 89th Annual Conference

IRS Pub 1542                      **M&IE**  
    \$56.00 (obtain from Per diem from gsa.gov website)

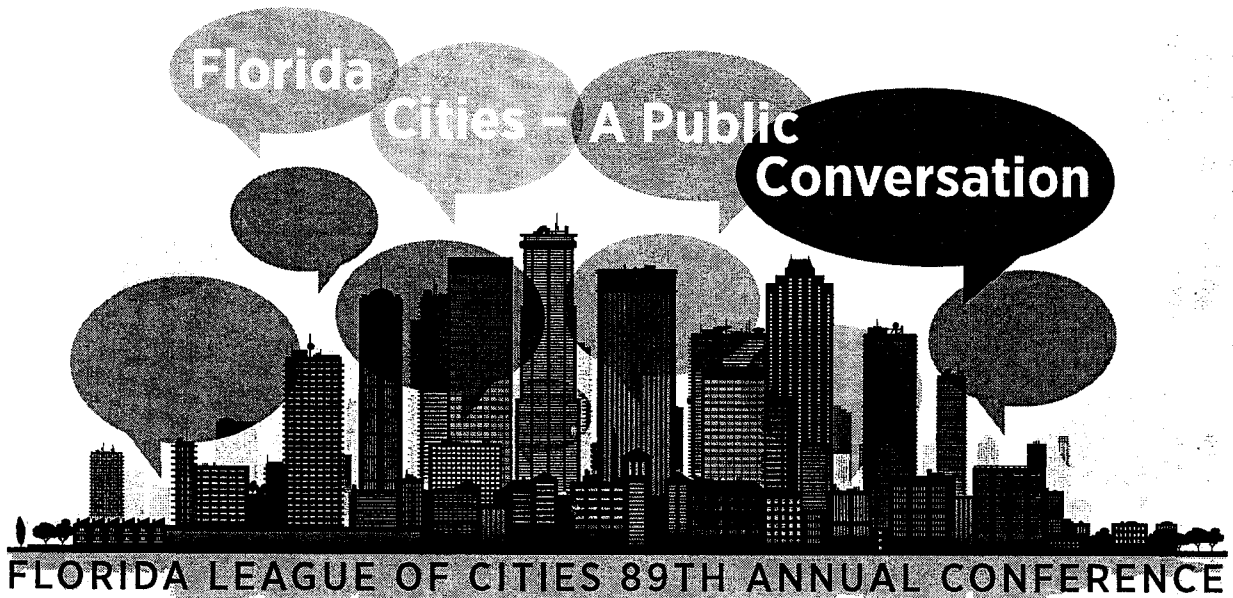
	*Travel day				*Travel day		
	8/12/2015	8/13/2015	8/14/2015	8/15/2015	8/16/2015		Total Est Exps
Meal Provided:				Lunch			
				Dinner			
Per Diem	\$ 42.00	\$56.00	\$56.00	\$ 8.40	\$ 42.00	\$	204.40
Lodging	171.00	171.00	171.00	171.00			684.00
Hotel Parking	14.00	14.00	14.00	14.00			56.00
Gas	120.04				120.04		240.08
Tolls	17.15				17.15		34.30
Conf Fees	455.00						455.00
Car Rental							
						\$	1,673.78

**\* Travel day @ 75%**

**per diem reductions**

Breakfast (B) 15%                      **\$8.40**  
 Lunch (L) 35%                            **\$19.60**  
 Dinner (D) 50%                          **\$28.00**

# Registration Information



**August 13-15, 2015**

**World Center Marriott • Orlando, FL**

Paid registration is required to receive housing information, so sign up early! See page 10 for details.

**Hotel Registration Deadline:  
July 22, 2015**

**Conference Registration  
Deadline: July 31, 2015**

**#FLC2015**



# General Information

The League's 2015 Annual Conference will explore the ways city officials interact with their communities and provide valuable tools to help them better serve the unique needs of their residents.

The conference schedule is full of topical workshops, engaging speakers and networking opportunities that will allow you to explore these issues.

## Location/Dates

World Center Marriott - Orlando, Florida  
Thursday, August 13 - Saturday, August 15, 2015

## Registration Hours

Thursday, August 13.....7:30 a.m. - 7:00 p.m.  
Friday, August 14.....7:00 a.m. - 5:00 p.m.  
Saturday, August 15.....8:00 a.m. - 4:00 p.m.

## Registration Fees

**City/County/Government** (\$455), **Corporate** (\$595) and **Guest** (\$125): These fees cover your name badge, admission to all conference sessions and the exhibit hall, refreshment breaks, Friday's membership networking event, Saturday's Past Presidents' Luncheon and the Inaugural Celebration Saturday night.

**NOTE: Registrants** are defined as any elected government official, or any employee of governments, organizations or corporations. **Guests** are defined as spouses, partners or other non-professional relations of conference delegates. Guest registration **may not** be used for other elected government officials, staff or company representatives.

**Teen Guest 13-18 years** (\$20) and **Child Guest 3-12 years** (\$15): These fees cover your name badge, admission to the exhibit hall, Friday's membership networking event and refreshment breaks. **Teen and child guest registration does not include Saturday's Past Presidents' Luncheon or Inaugural Celebration.**

**Exhibit Hall Pass** (\$20): This pass allows family members and guests who are not registered for the conference to access all events in the exhibit hall on Thursday afternoon, Thursday evening and Friday morning, as well as Friday's membership networking event. **The pass is not good for any other conference events, and is not equivalent to a registration.**

**Youth Council Program** (\$50): This fee covers all Youth Council Program activities on Saturday, plus lunch. See page 13 for details and registration information.

## Deadlines

**Registration** - Conference registration forms must be received on or before **Friday, July 31, 2015**. If you are unable to meet this deadline please register on-site. **NOTE: Registration fees will increase to \$485 for government and \$625 for corporate registrants for all registrations done on-site**, so we encourage you to register in advance.

**Hotel Reservations** - The cut-off date for reservations at the Marriott is **July 22, 2015**. Reservations must be made via an FLC-provided security code only; no one will receive housing information until **after their paid** registration is received. Please see page 10 for more details.

# Tentative Program

## Workshop Topics

We are planning a variety of informative workshops to provide you with the tools to help your city navigate the current economic, technological and political landscape. The specific workshop schedule will be posted to our website as soon as it is available, so check for updates! Topics being considered include:

- Avoiding Public Records Lawsuits
- Best Practices for Economic Development
- Civic Engagement
- Council-Manager Relations
- Local Police/Firefighter Pension Changes
- Social Media and Public Records
- Tech Startups Showcase: Revolutionizing the Business of Government
- Update on Takings and Property Rights Laws

## Thursday, August 13, 2015

7:30 a.m. - 7:00 p.m.

### Registration Desk Open

8:00 a.m. - 9:00 a.m.

### Florida League of Mayors Nominating Committee Meeting

8:00 a.m. - 12:00 p.m.

### Continuing Education in Ethics: Are Your Hours Done?

Florida's municipal elected officers are in their first calendar year of the state requirement of four specific hours of continuing education. If you haven't completed your hours yet, this is your opportunity! The four hours include two hours on the Florida Ethics Law (Chapter 112, F.S.), one hour of public meetings (Chapter 286, F.S.) and one hour of public records (Chapter 119, F.S.). If your hours are completed, this is a good refresher class.

*NOTE: You must be registered for the full conference to attend this session.*

11:30 a.m. - 12:30 p.m.

### Florida League of Mayors Business Meeting

For more information, contact Jenny Anderson at (850) 222-9684.

12:30 p.m. - 7:30 p.m.

### Municipal Marketplace Open

12:00 p.m. - 5:00 p.m.

### Connect and Recharge at the Technology Center

Back by popular demand, the Florida League of Cities Technology Center is ready to help you connect and recharge! Are you without your own mobile device? Want to view the Internet on a larger screen? The Florida League of Cities Technology Center provides you the perfect place to get online access with PCs and staff to assist you. The Technology Center will also feature a charging station for your personal devices. Please note that children must be supervised while in this area.

12:30 p.m. - 1:30 p.m.

### Florida League of Mayors Board of Directors Meeting

1:00 p.m. - 3:00 p.m.

### "Cities 101" Workshop

If you are newly elected or newly appointed, this "crash course" is designed for you. Details about Florida municipalities, services and governing challenges will be discussed. This is a prequel to the popular Institute for Elected Municipal Officials, but is not a substitute for the three-day IEMO class.

1:00 p.m. - 3:00 p.m.

### Legislative Policy Committee Meetings

- Energy, Environment and Natural Resources
- Finance, Taxation and Personnel
- Growth Management and Economic Affairs
- Transportation and Intergovernmental Relations
- Urban Administration

## Thursday, August 13, 2015 (cont.)

3:15 p.m. - 5:15 p.m.

### **SOGAM: A Practice in Citizen Engagement**

Have you visited the city of SOGAM? It is a typical Florida municipality, and its residents might seem much like yours. This "back-by-popular-demand" workshop was designed by **Dr. Scott Paine** and features some best practices in citizen engagement along with some not-so-effective techniques. Join your colleagues for a lively, interactive experience in listening, speaking and successfully engaging the public.

3:15 p.m. - 5:15 p.m.

### **Are You Ready for Social Networking? From Facebook to Florida Statutes**

Led by a representative from Facebook, discover how other cities are using social media to successfully engage their communities in interactive two-way conversations. Attendees will also hear from a legal expert who will review the Sunshine and Public Records laws as they relate to the use of Facebook, Twitter and other social media by city officials.

4:00 p.m. - 5:00 p.m.

### **International Relations Committee Meeting**

5:15 p.m. - 6:00 p.m.

### **First-Time Attendees' Orientation**

If this is your first FLC Conference - **Welcome!** This workshop will acquaint you with the League, the conference program (with tips for the best use of your time), how to get involved in your local or regional league, FLC legislative policy committees and other municipal services.

6:00 p.m. - 7:00 p.m.

### **President's Welcome Reception in Municipal Marketplace**

## Friday, August 14, 2015

6:30 a.m. - 8:00 a.m.

### **5K Fun Run**

See page 9 for full details.

7:00 a.m. - 8:30 a.m.

### **Florida Black Caucus of Local Elected Officials Breakfast**

*To be eligible to attend, a membership application and paid dues must be submitted. Membership applications can be obtained at [www.fbc-leo.org](http://www.fbc-leo.org). For more information regarding FBC-LEO, visit their website.*

7:00 a.m. - 9:00 a.m.

### **Continental Breakfast in Municipal Marketplace**

7:00 a.m. - 1:15 p.m.

### **Municipal Marketplace Open**

7:00 a.m. - 5:00 p.m.

### **Registration Desk Open**

8:00 a.m. - 9:00 a.m.

### **Workshops**

8:00 a.m. - 5:00 p.m.

### **Technology Center Open**

See page 4 for more information.

8:30 a.m. - 10:30 a.m.

### **Resolutions and Legislative Committee Meetings**

9:15 a.m. - 10:30 a.m.

### **Workshops**

## Friday, August 14, 2015 (cont.)

10:45 a.m. - 12:15 p.m.

### Opening General Session



Featuring the presentation of the E. Harris Drew Municipal Official Lifetime Achievement Award and a keynote presentation by **Pete Peterson**.

**Pete Peterson** is executive director of the Davenport Institute for Public Engagement and Civic Leadership at Pepperdine's School of Public Policy. A self-described "think-and-do-tank," the Institute's mission is to support and promote greater civic participation in policymaking through training, consulting and grant making. Along with teaching a class on the subject at Pepperdine, Peterson co-developed the seminar "Public Engagement: The Vital Leadership Skill," which has been offered to more than 1,000 public sector leaders in the last five years. He's also consulted on many participatory governance projects throughout California on issues ranging from budgets to water policy. The Institute also covers the growing "Gov2.0" field (the intersection of government and technology) through its "Gov2.0 Watch" blog, and the training program, "Gov2.0: What Public Leaders Need to Know."

Peterson serves on the advisory boards of California's Institute for Local Government, and the University Network for Collaborative Governance, as well as the DaVinci Charter Schools in Hawthorne, California. Prior to his work in civic participation, Peterson worked in the printing/graphics industry for 15 years. He earned his Bachelor of Art in History from George Washington University and his Master in Public Policy from Pepperdine's School of Public Policy. He was the 2014 Republican nominee for California secretary of state.

11:15 a.m. - 12:00 p.m.

### Workshops

12:15 p.m. - 1:15 p.m.

### Sidewalk Café in Municipal Marketplace (Cash Sales)

12:15 p.m. - 1:15 p.m.

### Women Elected to Municipal Government Luncheon

*Luncheon by invitation only. If you do not receive your invitation, please contact WEMG at [contact@wemg.org](mailto:contact@wemg.org). See letter on page 15 for details.*

1:30 p.m. - 2:30 p.m.

### Workshops

2:45 p.m. - 4:00 p.m.

### Workshops

4:15 p.m. - 5:30 p.m.

### Workshops

6:00 p.m. - 7:00 p.m.

### Membership Networking Event

### Evening Open

## Saturday, August 15, 2015

7:30 a.m. - 8:45 a.m.

### Various Local/Regional League Breakfast Meetings

*Contact your local league for more information.*

7:30 a.m. - 4:00 p.m.

### Registration Desk Open

8:00 a.m. - 5:00 p.m.

### Technology Center Open

See page 4 for more information.

8:30 a.m. - 9:00 a.m.

### Voting Delegate Registration Open

8:30 a.m. - 4:30 p.m.

### Youth Council Program

See page 13 for details and registration information.

9:00 a.m. - 10:45 a.m.

### Annual Business Meeting

Saturday, August 15, 2015 (cont.)

11:00 a.m. - 12:30 p.m.

### Second General Session

Featuring the Years of Service recognitions, a special presentation by NLC President **Ralph Becker** and a keynote address by **John Harris**.



Salt Lake City **Mayor Ralph Becker** is the popular, two-term mayor of Utah's Capital City. He was elected in 2007 and re-elected in 2011 by a wide margin. A visible and highly regarded rational leader among U.S. mayors, Becker currently serves as president of the National League of Cities and recently completed work as one of a small group of municipal leaders on the White House Task Force on Climate Preparedness and Resilience.

As mayor, he has been an advocate for expanding Salt Lake City's mobility and transportation options, sustainability, equality, social justice and enhancing the artistic and cultural life of the city. During the great recession (which began the year he took office), Becker led Salt Lake City government in addressing the largest budget gap in the city's history without raising taxes, reducing core city services or implementing significant layoffs.

Becker's administration has also built a reputation for its strong emphasis on social justice, human rights and achieved landmark legislation aimed at protecting the rights of the city's LGBT community.

During his time in office, Becker has led Salt Lake City in the passing of Utah's first non-discrimination ordinance and created the state's first mutual commitment registry, to recognize and extend benefits to domestic partners. In December 2013, when gay marriage briefly became legal in Utah, Becker enthusiastically officiated for 35 couples who were married on the first day. And, in October 2014, helped lead the celebration of the U.S. Supreme Court action that resulted in legalizing same-sex marriage in Utah for the foreseeable future.

Before serving as the chief executive of Salt Lake City, Becker was a member of the Utah House of Representatives, highlighted by five years as the House Democratic Leader. Becker is currently the president of the National League of Cities, where he advocates on behalf of more than 19,000 local governments. Away from work, Becker is an avid outdoorsman who seeks as much time in Utah's wildlands as he can find. He and his wife Kate can often be found backcountry skiing, hiking, camping and running rivers.



**John Harris** is the co-founder and editor-in-chief of *POLITICO*, the must-read newspaper and website for D.C. power-players. Since its launch in January 2007, *POLITICO* has become one of the country's most-trafficked news sites and has drawn widespread attention nationally and internationally for its efforts to create a new editorial and business model to sustain robust journalism in an era of radical change for the media industry.

Harris keeps a keen eye on the way technology is accelerating the spread of information, political cycles, and the public's expectations for change. He is passionate about journalism and news media, but realizes *POLITICO* cannot stay complacent as a physical paper or even a website. There is always the question of "what's next."

Harris ensures that *POLITICO* maintains journalistic integrity and the traditions of an old-guard newspaper while taking advantage of new media and technology streams. Well briefed in today's biggest issues, he was in the *Telegraph's* list of most influential Washington journalists and *GQ's* list of the most influential people in Washington. An inside source for political context, behind-the-scenes play by play, and the human drama that animates politics, Harris is steadfast in his goal of getting to the root of how Washington really works.



**Saturday, August 15, 2015 (cont.)**

12:30 p.m. - 2:15 p.m.

**Past Presidents' Luncheon and Installation of New President**

2:30 p.m. - 4:00 p.m.

**Workshops**

3:45 p.m. - 5:00 p.m.

**Networking Roundtables**

6:00 p.m. - 10:00 p.m.

**Childcare Provided**

*Pre-registration required. See enclosed form to register.*

6:30 p.m. - 9:30 p.m.

**Inaugural Celebration - FLC University: At the Student Union**

It is time for some fun....an evening at the student union! Join your fellow League "students" as we travel through time to enjoy fellowship, fun, games and good food at the FLC University Student Union! You'll have a great time shooting hoops on the basketball court; enjoying the jukebox and a soda at the Sock Hop Café; making commemorative "university" goodies to take home; spending a little time in the "dorm" playing retro and current arcade games; or tailgating to celebrate the big event. We'll see you at the union! Don't forget your favorite time T-shirt or jersey — wear your school colors and show your school pride!!!

*Schedule and speakers subject to change.*

**Top Reasons to Attend the Florida League of Cities  
89th Annual Conference in Orlando:**

Meet with colleagues and friends from around the state and exchange ideas and solutions.

Learn how to use technology and social media to the benefit of your city.

Discover innovative ways to expand services and save tax dollars.

Visit the Municipal Marketplace exhibits to get information to solve your city's problems.

Gain inside information on the 2015 legislative session and find out the legislative priorities for 2016.

Bring value back to your municipality as your return home a reenergized, renewed, educated and informed official.

**THE FLORIDA LEAGUE OF CITIES ANNUAL CONFERENCE!**

***BE THERE!***



# Conference Housing Information

The **World Center Marriott** will serve as the conference hotel. It is located at 8701 World Center Drive in Orlando. The resort phone is (407) 239-4200. (**NOTE:** Reservations may be made via an FLC-provided security code only. Please **do not** call the resort to make reservations until you receive this code, which will be provided with your **paid** registration.) FLC has secured the reduced rate of \$5 per day for self-parking, and \$14 per day for valet parking.

Located on 200 lush acres only minutes away from Orlando's main attractions, the Marriott features championship golf, award-winning cuisine and an exquisite spa. There are multiple restaurants and lounges, a lagoon pool and lots of activities for the family. Visit the hotel's website at [www.marriottworldcenter.com](http://www.marriottworldcenter.com) for more details.

**NOTE: The Marriott is a smoke-free property.**

## Directions

**From Interstate 4:** Exit 67 - hotel will be on the left.

**From the Airport:** Take south exit out of the airport to 417. Take 417 south to Exit 6, go straight at the light, cross 535 and the hotel will be on the right.

## Room Reservations - IMPORTANT - PLEASE READ

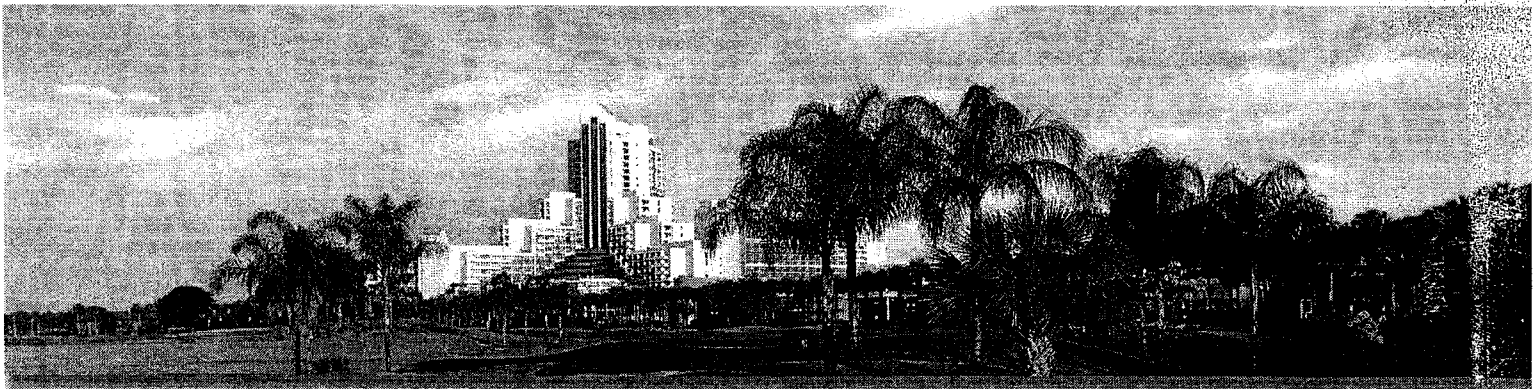
To protect our room blocks for conference registrants, it is our policy that no one will receive housing information **until we have received your PAID registration**. Once your registration is paid, you will be sent housing information via email. (If you do not have an email address, we will mail or fax the information to you.)

**NOTE:** If you register online, but choose to mail in your check, you **will not** receive your housing information until your registration is **paid**.

Please note that the reservation cut-off date at the Marriott is **July 22, 2015**, and the rate is **\$171/night**. It is important that you register for the conference early so you have plenty of time to make your reservations.

**Availability is on a first-come, first-served basis.**

Remember that we are unable to guarantee reservations for anyone, nor the exact date on which the hotel block will sell out, **so please register early.**



# Conference Registration Information

## Email, Fax or Mail Registrations

Use the enclosed registration form to register for the conference. Register early to avoid delays. Email or fax your registration with Visa or MasterCard payment as directed at the top of the form, or mail your registration with payment to the address at the top of the form. No purchase orders or telephone registrations will be accepted.

## Online Registration

You can register online by accessing the Florida League of Cities' website at [www.flcities.com](http://www.flcities.com). Simply fill out the online application, select your method of payment and your application will automatically be sent to the Florida League of Cities. For your convenience, the costs for all registration choices are automatically totaled for you.

**Remember: A user name and password are required to access online conference registration. If you need help logging-in, please contact Melanie Howe at (850) 222-9684.**

If you register online there are two payment options. You can send your registration fees by check to the Florida League of Cities. **(NOTE: You are not registered until we receive your payment and you will not receive your housing information until your registration is paid.)** Or, you can simply pay online with your Visa or MasterCard. Registrations submitted and paid online via credit card will automatically be marked as paid and you will receive your conference confirmation immediately via email! Conference confirmations include your registration information, totals and registration number for your reference. **Please check your confirmation carefully to verify that all information is correct. Please inform the League immediately of any errors.**

## Registration Fees

The registration fees for the 2015 Annual Conference are:

City/County/Government.....	\$455.00*
Corporate.....	\$595.00*
Guests.....	\$125.00
Guests (3-12 years).....	\$15.00
Guests (13-18 years).....	\$20.00
Exhibit Hall Pass.....	\$20.00
Extra Luncheon Ticket.....	\$40.00
Extra Inaugural Celebration Ticket.....	\$50.00
Youth Council Program.....	\$50.00

\*Registration fees will increase to \$485 for government and \$625 for corporate registrants for all registrations done on-site.

\*\*See page 2 for complete details on registration fees.

Map & Directions | Map Only | Directions Only | Print

Orlando's Florida [www.tripadvisor.com](http://www.tripadvisor.com) Get the Scoop from Travelers Who Know Orlando!

Ad

**YAHOO!**  
MAPS

**A** 100 W Dania Beach Blvd, Dania Beach, FL 33004-3643

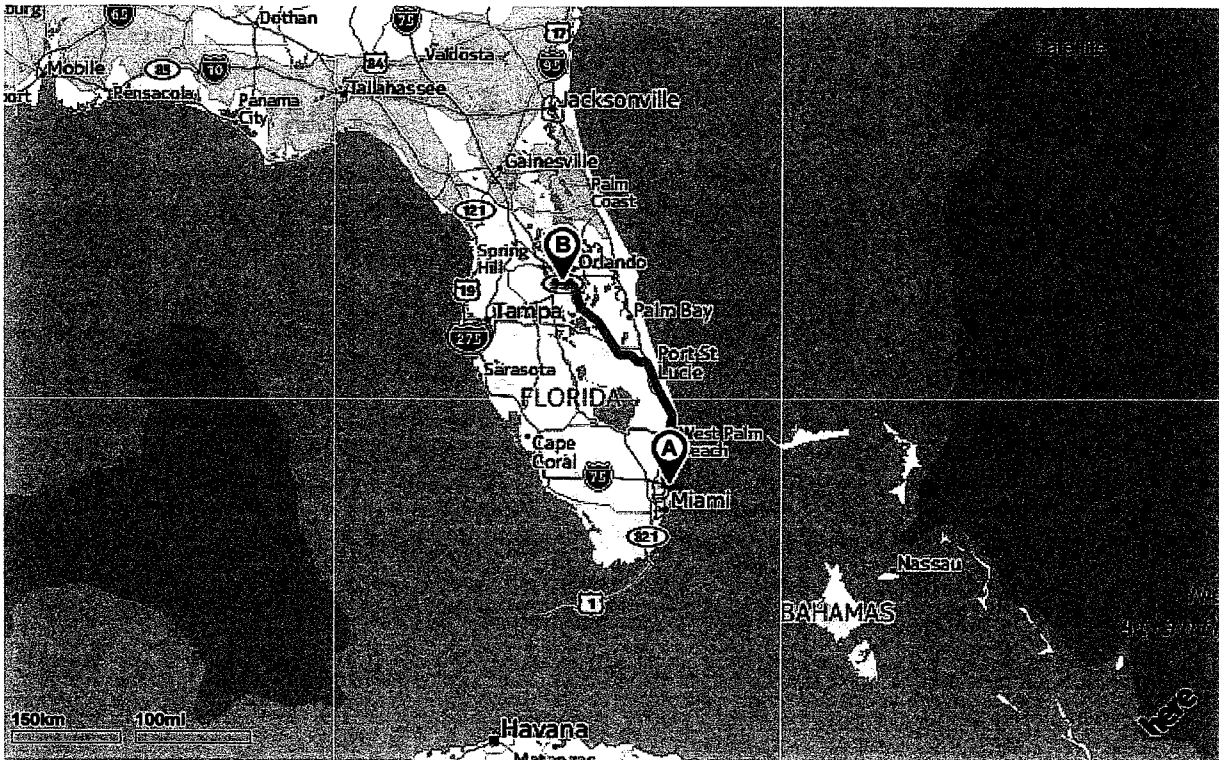
**B** 8701 World Center Dr, Orlando, FL 32821-6358

Vice Mayor Grace  
FLC 2015 89th Annual Conference  
Marriott Orlando World Center  
August 12-16, 2015

154

Total Distance: 208.75 mi— Total Time: 3:26 h










Map Layout



**A** 100 W Dania Beach Blvd, Dania Beach, FL 33004-3643

Expand All

Head west on W Dania Beach Blvd	Go for 183 ft	Hide
← Turn left onto SW 3rd Ave	Go for 0.3 mi	Hide
→ Turn right onto Stirling Rd	Go for 0.9 mi	Hide
↑ Take ramp onto I-95 N (SR-9) toward W Palm Bch	Go for 1.8 mi	Hide

- |   |   |                 |      |
|---|---|-----------------|------|
|  | Take exit 24 onto I-595 W   | Go for 2.2 mi   | Hide |
|  | Take exit 8 toward Florida's Turnpike/Florida's Turnpike North/I-595 W/SR-84 W onto Florida's Tpk N | Go for 194.4 mi | Hide |
|  | Take exit 249 toward Osceola Parkway  | Go for 0.3 mi   | Hide |
|  | Turn left onto E Osceola Pkwy   | Go for 6.2 mi   | Hide |
|  | Take ramp toward Resort Area/SR-535   | Go for 0.4 mi   | Hide |
|  | Turn slightly left onto N Poinciana Blvd  | Go for 488 ft   | Hide |
|  | Turn right onto Vineland Rd (SR-535)  | Go for 1.3 mi   | Hide |
|  | Turn left onto World Center Dr (SR-536)   | Go for 0.5 mi   | Hide |
|  | Turn right onto World Center Dr   | Go for 0.4 mi   | Hide |
| Arrive at World Center Dr. Your destination is on the right.                      |   |                 | Hide |



8701 World Center Dr, Orlando, FL 32821-6358

Expand All

When using any driving directions or map, it is a good idea to double check and make sure the road still exists, watch out for construction, and follow all traffic safety precautions. This is only to be used as an aid in planning



Toll Calculator

Payment Type

SunPass  Cash  TOLL-BY-PLATE

Axle Count

2  3  4  5  6  7  8

Route Detail

Start Point: Griffin Rd. - \$0.50  
 Cypress Creek Toll Plaza - \$1.25  
 Lantana Plaza - \$0.00  
 Three Lakes Plaza - \$15.40  
 End Point: Orlando (I-4) - \$0.00

**Trip Cost: \$17.15**

You could save \$3.83 by using SunPass.

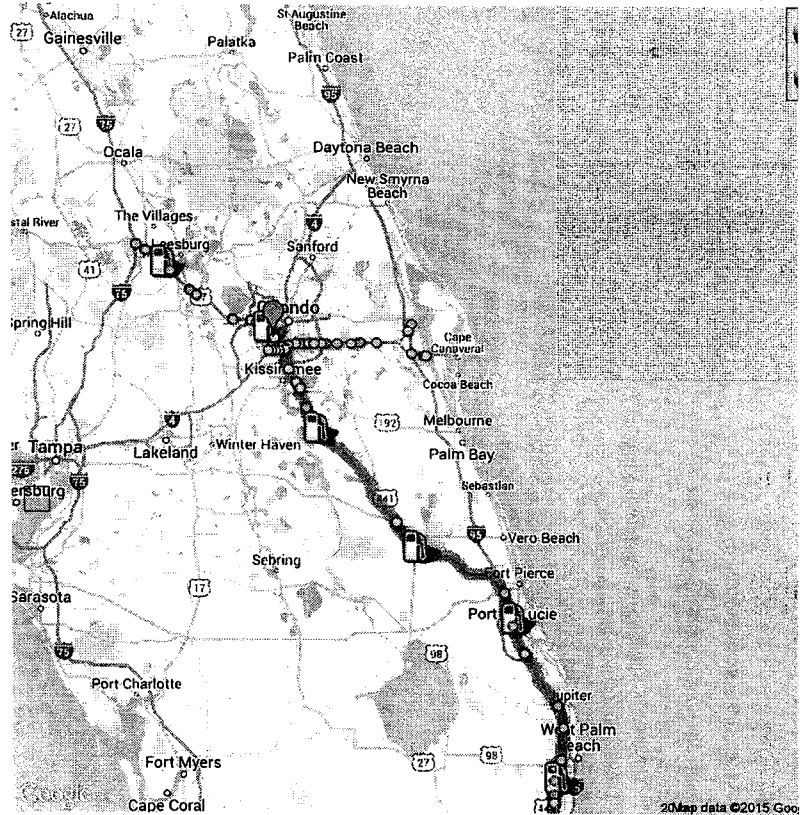
Payment Options

Toll Violation Info

Construction Info

Toll Calculator Instructions

**Supported Browsers:**  
 Chrome, Firefox, and IE8 or higher.  
 Versions of IE may require adjustment  
 of the Compatibility View Setting.



Map data ©2015, Google

Toll rates effective as of July 1, 2014  
 SunPass, the Florida Department of Transportation's innovative Prepaid Toll Program, will help you save time and money when driving on our toll roads.  
 Florida Turnpike Information 1-800.749.PIKE(7453)

<b>Map Legend</b>	Interchange	
	Mainline Toll Point	
	Service Plaza	

[Back to original](#)



FY 2015 Per Diem Rates for ZIP 32821

(October 2014 - September 2015)

Cities not appearing below may be located within a county for which rates are listed.  
 To determine what county a city is located in, visit the [National Association of Counties \(NACO\) website](#) (a non-federal website).

The following rates apply for 32821														
Primary Destination* (1)	County (2,3)	Max lodging by Month (excluding taxes)												Meals & Inc. Exp.**
		2014			2015									
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
Orlando	Orange	115	115	115	115	115	115	115	115	115	115	115	115	56

\* NOTE: Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.  
 \*\* Meals and Incidental Expenses, see [Breakdown of M&IE Expenses](#) for important information on first and last days of travel.

Last Reviewed 2014-12-02